

## Mesa Community Club Board Meeting November 7, 2023

**Board Members in Attendance:** Rachel Price, Kim Boyack, Lori Anderson, Donna Page, Laura Mendel, Chad Toenjjes, & Dustin Bryson

**Guests in Attendance:** Demi Garner & Loretta Kachin

**17:55 Minutes:** Laura made a motion to approve the minutes from 3 October 2023, and Kim seconded the motion. There was no opposition.

**17:58 Treasurer's Report:** Lori presented the MCC Financial Reports for November 2023 (showing September activity). See attached report for details.

Kim questioned Spencer's yearly charge of \$374.00. It may have always been there, as no one is sure about the charge. Lori asked for copies of our PID statement and budget, but they have yet to arrive. \$210 came from the new cleaning fees added to our rentals. Donna suggested adding the financial reports to the Board's monthly minutes, and Dustin agreed to include them with the minutes.

Kim made a motion to accept the MCC Financial Reports for November 2023 (showing September activity), and Chad seconded the motion. There was no opposition.

**18:04 Rental Report:** Loretta presented the rental report. A call from Brian Slade was received inquiring about offering youth wrestling at the center. A discussion ensued on storage issues for the wrestling mats, the size and interest in our center hosting youth wrestling, and safety issues with having to move the mats before and after each event. Laura spoke with Tanner Bagett, and he is requesting the return of his deposit and will resubmit the deposit when he rebooks his rental. Sharon Braunagel hasn't posted flyers yet for yoga beginning in January. No one has heard from Jill about the yoga classes she wishes to host. A discussion ensued on the necessity of the instructors being consistent with their charging fees for classes. Demi went into the history on how much she charged for yoga classes (\$5.00 > \$8.00 > \$10.00) over the years, and how classes in GJ cost \$20.00 now. Rachel will contact Jill and Sharon and suggest they get together to discuss consistency in their pricing for classes. Donna will work on the blurb for advertising yoga offerings in the new year. Rachel noted Nicole did not pay for a deposit for her rental, and she encountered issues with using the gazebo to be addressed with the maintenance report. As for events, the future of PV school community presentation has 22 attendees (3 presenters, 14 adults, & 5 children), 4<sup>th</sup>/5<sup>th</sup> girls' basketball had 39 attendees (21 players, 12 adults, & 6 siblings), pickleball had 14 participants (5 + 14), Farm to Table had 20 attendees, and Halloween had 160 attendees. November 1<sup>st</sup>, the library will be hosting an open art day, November 8<sup>th</sup> will be basket weaving, and November 29<sup>th</sup> is still being planned. Yoga will begin on January 8<sup>th</sup>. A private wedding rental is scheduled for June 28<sup>th</sup> of next year with K. Dennis being the contact.

Sherrie reported 62 patrons in October (17 gardeners, 18 crochet, 23 Farm to Table, 2 weavers, 2 MCC tasks, and 2 helping with the stove) with 25 books check out or given away (19 at the Halloween party).

**18:27 Maintenance Report:** Chad talked about the T-posts being removed from around the trees and rock added around the east side of the building. Broken sprinkler heads were replaced, and the lines were winterized for the season. A Mesa County deputy was called on Saturday October 21<sup>st</sup> to remove a local who had camped under the gazebo the night before. The local, while bringing peace to the world, had pulled the shades down on the gazebo, played loud music that evening, offered to help out with the scheduled rental on Saturday, and engaged in a confrontation with Chad when challenged about using the community center as a camp site. A discussion ensued on how to handle such situations in the future, and it was decided that Rachel will be contacted, and then she will contact the sheriff's office to handle the situation.

Chad met with Joel Cody and Chuck Carlson with Steadfast Home Services for bids to remove the old bell tower sign and replace it with a new marquee. We are still looking for someone to conduct snow removal at the MCC. Laura talked to Mike Perry, and he wants to charge \$100.00 per visit to clear the 200 ft. of sidewalk. Chad has other ideas on getting someone for snow removal this year. Although we are concerned about the paneling on the exterior south wall of the main building needing repairs, Larry with the County isn't. The gazebo still needs the missing screw replaced, which is still on the County's list of things to take care of. Chad patched one hole, and another had developed. After stove problems were reported during a rental, Loretta reported Mike Harvey came and reset the solenoid. There are currently no directions in place on how to reset the solenoid. Rachel discussed a carbon monoxide detector being in place which shuts off the gas to the stove when carbon monoxide is detected. Chad said he would contact Dan Adams with the intent on getting directions posted for our stove operation.

**18:44 Flag:** Donna received a complaint about our flag not flying half-mast. [Www.flagexpress.com](http://www.flagexpress.com) was noted as a resource to know when to fly our flag at half-mast. Chad will take care of this and look for a replacement to handle when he's out of town.

**18:46 Halloween:** Dustin reported having 9 people help decorate on the Friday, 12 working the event on Saturday evening (2 from PVHS), and numerous community members helping out with clean-up after the event. Sarah Harvey estimated 160 in attendance. While we had had sign in sheets which captured 55 adults with 52 kids in attendance, they aren't comprehensive, as many were in attendance who didn't get captured on the lists. In addition to the potluck, Dustin spent \$276.98 on 30 pizzas (cheese, Hawaiian, 3-meat, sausage, & peperoni), \$245.61 for prizes, \$235.00 in gift cards (Barnes & Noble x 2, Bananas Fun Park x 2, Taco Bell x 3, Enstrom Candies x 1, and Picture Show x 2), and \$69.42 in drinks. Dustin also spent \$32.27 for Daylight Donuts and \$357.91 for Olive

Garden for those who assisted in decorating on Friday the 27<sup>th</sup>. Like years past, Dustin will not be seeking reimbursement for his expenses for hosting Halloween. Laura spent \$150.20 on games and decorations from Amazon, and Kim spent \$563.31 on decorations and food from Sam's. Dustin profusely thanked all those who helped out with Halloween, as he couldn't have done it alone!

**18:47 Music in Mesa:** Donna spoke with Annie about scheduling music events for next year, as she expressed interest. However, Annie clarified she isn't interested in taking on this task and was only wanting to offer suggestions on bands to hire. Thus, Donna said that she would be willing to head it up, as she still retains all of Phyllis' notes. Donna's future news articles will include ads for skilled volunteers and marketing, music, and website coordinators.

**18:50 Marketing:** Donna is in the processing of reviewing the game plans for each Board position. Thus, any revisions are still welcome. Donna is currently looking for jobs for volunteers to take on. Lori is working on getting the survey results posted. Donna will send the article on survey results to Loretta to place on the website. Donna will be coordinating a meeting with the committee soon.

**18:54 Holiday Celebration:** Rachel reported no conflict with Collbran's celebration on the 9<sup>th</sup> if we chose to do ours on Saturday the 16<sup>th</sup> or Sunday the 17<sup>th</sup>. Rachel wants Santa to be positioned in the historic gym with other events taking place in the main gym. Rachel wants to contact The Sentimental Journey Band about playing. She is not interested in hosting a cookie exchange, but offering hot chocolate, cookies, a table for kids decorating, and turning on the Christmas lights at 17:00ish.

Lori made a motion to allocate \$1,200.00 for this year's MCC Christmas event with gift cards of \$50.00 going to Santa and \$100.00 going to The Sentimental Journey Band. Donna seconded the motion, and there was no opposition.

**19:02 Rental Committee:** Rachel reported the committee met last Wednesday at 17:00 to go over the rental forms, adding the new cleaning fee for rentals, and to discuss snow removal for the upcoming winter season. A discussion ensued on last year's snow removal services, the current state of the cleaning services being provided to the facilities, the cost of services provided year-to-date being over \$25,000.00, and the Board decided to go in a different direction.

Chad made a motion to terminate the current cleaning service being provided to the MCC, and Laura seconded the motion. There was no opposition.

Rachel and Chad will discuss the Board's decision of going in a different direction with our current cleaner within the next day.

**19:23 Bell Tower:** Rachel discussed the bid from Clay Engstrom with Rocky Contracting LLC. being \$2,950.00 (including materials), which would entail the new roof matching the current one on the historic gym. It is estimated 10 days for the materials and 1 week to complete the labor.

Kim made a motion to hire Rocky Contracting LLC. to complete the roof on the bell tower for an amount not to exceed \$2,950.00, and Donna seconded the motion. There was no opposition.

**19:27 Marquee:** Rachel reported the details from Stewart Signs offering a new marquee for \$11,333 + \$1,680 (installation by Platinum) = \$13,013 plus an upgrade of an unlimited data plan costing an additional \$1,200 totaling \$14,213. Stewart Signs offers a lifetime warranty of the face, which includes structure and vandalism issues, but doesn't include installation. Platinum would need to be used for installation. Chuck Clark from Steadfast Home Services quoted \$600.00 for installation. Bud Signs estimated \$24,990 or \$22,739 with a five-year warranty and one-year labor. Platinum Signs quotes \$15,544.59 with a one-year warranty on parts, labor, and defective materials. Platinum would offer a 3% discount which Platinum offers to all non-profits and would require a 50% deposit on the sign and installation.

Kim made a motion to spend an amount not to exceed \$17,000 for a new marquee and installation. Laura seconded the motion, and there was no opposition.

Rachel reported Stewart Signs being more responsive than Platinum. Rachel solicited questions for the employed company in writing from the Board members. Demi noted a strong opposition from the community on a new marquee when being on the Board ten years ago. Rachel noted safety concerns when changing the lettering on a current marquee. Lori noted the marquee being the #1 response on the latest survey when asked how the community receives its information on upcoming events.

**19:55 Adjourn:** Rachel made a motion to adjourn, and Lori seconded the motion. There was no opposition.

# **MCC TREASURER REPORT FOR NOVEMBER BOARD MEETING**

## **FINANCIAL REPORTS FOR SEPTEMBER 2023**

**DATE PREPARED: 11/5/23 PREPARED BY: Lori Anderson**

### **NARRATIVE**

- I requested from Pam Noonan and Kathy Young the MCC PID Expenditure Detail Report that Spencer used to provide us. Pam provided the Expenditure Detail Report for September. She replied in an Oct. 23 email - "We will determine who in our department will supply this information to you until the budget manager replacement is hired".
- I also requested from Pam Noonan and Kathy Young the Budget Monthly to Actual Report that Spencer used to provide us. I have not yet received a reply.

### **FINANCIAL MONTHLY REPORTS**

#### **\* Account Balances (as of September 30, 2023)**

- \* September Expenses were \$3,700.57. September's expenses included the last summer concert held on 9/5 for \$800.
- \* September Rental Income was \$970 (\$210 in cleaning fees and \$760 in rental fees). Current rental deposits total \$475.
- \* There are two uncleared deposit refund checks totaling \$500 (\$100 York + \$400 Shepardson)

#### **\* Year To Date Budget to Actual (as of August 31, 2023)**

- \* Since I did not yet receive a Budget Monthly to Actual Report for September but did receive the September Expenditure Detail report, it appears that there are no new items over budget. Previously reported items remain over budget (Temporary Services, Postage, Entertainment Expenses, and Other Purchased Service).

# Account Balances

## Mesa Community Club

Date Range: Sep 01, 2023 to Sep 30, 2023

ACCOUNT	STARTING BALANCE	DEBIT	CREDIT	NET MOVEMENT	ENDING BALANCE
<b>Assets</b>					
MCC Checking	\$15,573.54	\$4,137.54	\$1,274.01	\$2,863.53	\$18,437.07
MCC Savings	\$5,397.02	\$0.00	\$0.00	\$0.00	\$5,397.02
Petty Cash	\$101.15	\$0.00	\$0.00	\$0.00	\$101.15
PID Funds	\$143,214.37	\$0.00	\$4,893.33	-\$4,893.33	\$138,321.04
Uncleared / Outstanding Checks	-\$100.00	\$0.00	\$400.00	-\$400.00	-\$500.00
<b>Total Assets</b>	<b>\$164,186.08</b>	<b>\$4,137.54</b>	<b>\$6,567.34</b>	<b>-\$2,429.80</b>	<b>\$161,756.28</b>
<b>Liabilities</b>					
Rental Deposit Refund	-\$1,660.00	\$525.00	\$0.00	-\$525.00	-\$2,185.00
Rental Deposits	\$1,560.00	\$0.00	\$1,100.00	\$1,100.00	\$2,660.00
<b>Total Liabilities</b>	<b>-\$100.00</b>	<b>\$525.00</b>	<b>\$1,100.00</b>	<b>\$575.00</b>	<b>\$475.00</b>
<b>Equity</b>					
PID Reimbursements	\$6,912.34	\$2,341.77	\$2,067.54	-\$274.23	\$6,638.11
Starting Existing Funds	\$177,817.97	\$0.00	\$0.00	\$0.00	\$177,817.97
<b>Total Equity</b>	<b>\$184,730.31</b>	<b>\$2,341.77</b>	<b>\$2,067.54</b>	<b>-\$274.23</b>	<b>\$184,456.08</b>

<b>Income</b>			
Rental Cleaning Fees	\$0.00	\$210.00	\$210.00
Rental Of Facilities	\$0.00	\$760.00	\$760.00
<b>Total Income</b>	<b>\$0.00</b>	<b>\$970.00</b>	<b>\$970.00</b>
<b>Expenses</b>			
Cleaning Supplies	\$74.32	\$0.00	\$74.32
Cleaning Wages	\$1,592.94	\$0.00	\$1,592.94
Electricity	\$230.92	\$0.00	\$230.92
Entertainment Expenses	\$800.00	\$0.00	\$800.00
Lawn Service & Grounds Maintenance	\$375.00	\$0.00	\$375.00
Office Supplies	\$208.94	\$0.00	\$208.94
Postage	\$65.75	\$0.00	\$65.75
Sewer	\$32.75	\$0.00	\$32.75
Tax Rebate	\$7.48	\$0.00	\$7.48
Trash Removal	\$110.77	\$0.00	\$110.77
Water	\$201.70	\$0.00	\$201.70
<b>Total Expenses</b>	<b>\$3,700.57</b>	<b>\$0.00</b>	<b>\$3,700.57</b>
<b>Total for all accounts</b>	<b>\$10,704.88</b>	<b>\$10,704.88</b>	