

Mesa Community Club Board Meeting June 4, 2024

Board Members in Attendance: Rachel Price, Kim Boyack, Lori Anderson, Donna Page, Laura Mendel, Chad Toenjes, & Dustin Bryson

Guests in Attendance: Brittany Ginn & Travis Harless

18:01 Minutes: Donna made a motion to approve the minutes from 7 May 2024, and Chad seconded the motion. There was no opposition.

18:02 Treasurer's Report: Lori presented the MCC Financial Reports for June 2024 (showing April activity). See attached report for details.

Lori spoke with Signa and got the information to file our taxes after June 30th. Of note on the report, our small equipment is over budget due to the purchase of a vacuum and printer.

Chad made a motion to accept the MCC Financial Report for June 2024 (showing April activity), and Kim seconded the motion. There was no opposition.

18:12 Rental Report: Laura reported our annual graduation celebrations are currently happening. This will be the last month for yoga and core fitness until the fall or winter. Jill has only had one class. Laura has also updated the rental report with a column noting those events which are free. Rachel discussed the Art and Antlers event scheduled for July 27th, as she gave a tour of the facilities last week to the sponsors. Moose Radio will be broadcasting, the Lion's Club will be providing food, they are currently looking for sponsors and artists, and we will promote the event in our email blast. Upcoming events include a celebration of life on June 22nd, a wedding rental on June 28th, and the Art Center event on July 27th.

Jill reported 4 attendees for yoga, Sharon reported 37 attendees for core fitness, and Music in Mesa had 100 attendees (90 adults + 10 kids + 5 dogs) for our first concert.

Sherrie reported 85 library patrons in May (43 gardeners + 12 May Day Tea + 6 historic gym organizers) with 33 books being checked out.

18:18 4H & Color Sunday: Travis Harless addressed the Board on behalf of Ruth Shepardson and said 4H voted and decided to host Color Sunday again this year on September 22nd. Rachel discussed the waiving of the rental fee but still requiring a deposit, and 4H will need to take care of their own trash this year just like last year. Travis said Ruth will take care of the paperwork and call the Mesa County Health Department.

18:32 Maintenance Report: Chad presented his monthly report and said the thermostat batteries in the main gym have been replaced. Chad met with Rocky Mountain Services

in regard to the historic gym basement windows, and they don't believe mold or mildew is the issue. Travis Haldeman and a crew from the County completed the extensions on the water valve access pipe and the parking lot blocks. As we can now proceed with the rock and landscaping project, Chad will contact Tom Bieser for the rock and Job Corps for the labor and inquire about the cost of a 4 x 4 slab at the back of the basement by Job Corps. Lori noted have petty cash to pay Job Corps workers, but a discussion ensued, and it was decided best to make a donation to the student government to compensate them for their work. Bart Engstrom has completed filling in the cracks and injecting epoxy into the slab of the concrete historic gym basement floor to fill in the voids. Rachel noted the historic gym basement floor will take two weeks to cure and will be reevaluated then. Kim will show Chad about adding primer, the spreading, and stench which she encountered when trying to work on the windows in the historic gym basement windows.

Outstanding work needing attention from the County includes dirt work beneath the windows on the south side of the historic gym basement floor, heat tape cables on the main building, rain gutter downspout splash block on the west end of the main gym by the garden, paneling on the exterior of south wall of the main gym, and the gazebo roof panel is still missing screws.

18:43 Marketing Committee: While Donna doesn't have much to discuss this month, she does thank everyone for their help during our first Music in Mesa event for the season. Chad said the cancer fund would be deciding shortly which music event to attend for this season. Rachel discussed announcing the need for new Board members this fall in upcoming events.

18:48 Rental Committee: Rachel reported the reason for the outdoor restroom closure this year to the gardeners, as Demi has been concerned about people using the garden area to relieve themselves. A discussion ensued on the possibility of using combination locks for the restrooms, posting signs about being closed except for rentals and events, and Tanya's willingness to clean them for events. Tanya has agreed to clean the outdoor restrooms before and after rentals and club events for \$10.00 per instance. The discussion also included the restrooms being mentioned on last year's survey, the possibility of people sleeping in them if left open 24 hours, and a recent situation of someone filming in a public restroom by the mall in Grand Junction. The decision was made to continue locking them when not in use for events and rentals.

18:59 Agreement with the County: A discussion ensued on the County seeking independent contractors to run the community center in DeBeque and providing services to Clifton's, while our community center is expected to continue running on the volunteer services of our Board. The discussion also included the possibility of meeting with the county commissioners after the election to introduce ourselves and discuss any issues we wish to

bring to their attention in the future. The discussion progressed into explaining how our rentals, library sponsored events, and MCC Board sponsored events work to Brittany, and feedback was solicited on the public perception and satisfaction of those events currently held at the community center. Most current Board members feel maxed out in their volunteer contributions to keep the center available for the community to use. Thus, it was decided to ask for a meeting with the county commissioners a month or two after the upcoming election.

19:46 Adjourn: Donna made a motion to adjourn, and Laura seconded the motion. There was no opposition.

MCC TREASURER REPORT FOR JULY BOARD MEETING

FINANCIAL REPORT FOR MAY 2024

DATE PREPARED: 6/27/24 PREPARED BY: Lori Anderson

NARATIVE

- * Purchased more checks and deposit slips for checking account. I used Deluxe through Grand Valley Bank because I had used Walmart for my personal checks but the quality wasn't good. The cost of the checks was \$325.61. I have received the deposit slips but I have not received the latest bank statement to see what the cost was for the deposits slips.
- * Meet with Christopher Abadie on Monday, July 1st to figure out the discrepancy with the PID Expenditures report I received for May. The issue was that the May GVP electricity bills were entered with an April date so they showed up in the April report. This happened after the April report was generated and sent to me. I entered the May GVP expenses based on the GVP bills we received not on the County report. Our YTD expense totals for May are consistent with the County's. I made a note on the PID Statements for April and May explaining the issue.
- * The taxes were filed on July 1st using the online service File990.org. The cost was \$54.99.

FINANCIAL MONTHLY REPORTS

- * **Monthly Expenses Summary**
 - * First concert of the season payment for \$1500
 - * Tax filing cost of \$54.99
 - * Check printing was \$325.61
 - * Website Hosting for 2 years was \$240
- * **Updated YTD Expenses**
 - * No funds were spent on Capital Improvements in May
- * **May Rentals & Classes**
 - * Rental Income was \$180 rental fees (\$180 Art Center)
 - * Rental Cleaning Fees were \$550 (\$550 Art Center)
 - * Rental Deposit Refunds total was \$2400 (\$400 PV Prom, \$500 Currier, \$1150 York, \$250 Shiflet, \$100 Kuper).
 - * Rental Deposits received was \$1030 (\$350 Duzenack, \$430 Art Center, \$250 Fenjachick).
 - * Collected a total of \$128 in Class fees - (\$34 Thursday Yoga, \$94 Core Fitness)
- * **Year To Date Budget to Actual (through May 2024)**
 - * No new items over budget.
 - * No changes in the percentages of items which are currently over budget.

* The following items over budget based on MCC specific budget not the County's:

* Subscriptions (Legal) - 167% used

* R & M Service Contracts (Repair & Building Maintenance) -117% used

* Insurance - 481% used

* Small Equipment - 138% used

*** Year To Date Gross Income (through May 2024)**

* Rental Fees - \$3,335.00

* Cleaning Fees - \$2,100.00

* Class Fees - \$518.00

Total YTD Gross Income = \$5,953

Account Balances

Mesa Community Club

Date Range: May 01, 2024 to May 31, 2024

ACCOUNT	STARTING BALANCE	DEBIT	CREDIT	NET MOVEMENT	ENDING BALANCE
Assets					
MCC Checking	\$28,780.85	\$1,854.00	\$4,520.60	-\$2,666.60	\$26,114.25
MCC Savings	\$5,434.77	\$0.00	\$0.00	\$0.00	\$5,434.77
Petty Cash	\$297.15	\$34.00	\$0.00	\$34.00	\$331.15
PID Funds	\$130,423.33	\$0.00	\$704.64	-\$704.64	\$129,718.69
Total Assets	\$164,936.10	\$1,888.00	\$5,225.24	-\$3,337.24	\$161,598.86
Liabilities					
Rental Deposit Refund	-\$4,355.00	\$2,400.00	\$0.00	-\$2,400.00	-\$6,755.00
Rental Deposits	\$8,365.00	\$0.00	\$1,030.00	\$1,030.00	\$9,395.00
Total Liabilities	\$4,010.00	\$2,400.00	\$1,030.00	-\$1,370.00	\$2,640.00
Equity					
PID Reimbursements	\$5,188.66	\$0.00	\$0.00	\$0.00	\$5,188.66
Starting Existing Funds	\$177,817.97	\$0.00	\$0.00	\$0.00	\$177,817.97
Total Equity	\$183,006.63	\$0.00	\$0.00	\$0.00	\$183,006.63

Income			
Class Fees	\$0.00	\$128.00	\$128.00
Rental Cleaning Fees	\$0.00	\$550.00	\$550.00
Rental Of Facilities	\$0.00	\$180.00	\$180.00
Total Income	\$0.00	\$858.00	\$858.00
Expenses			
Electricity	\$385.72	\$0.00	\$385.72
Entertainment Expense - Summer Concerts	\$1,500.00	\$0.00	\$1,500.00
Gas	\$106.70	\$0.00	\$106.70
Legal Fees	\$54.99	\$0.00	\$54.99
Office Supplies	\$325.61	\$0.00	\$325.61
Sewer	\$32.75	\$0.00	\$32.75
Trash Removal	\$125.17	\$0.00	\$125.17
Water	\$54.30	\$0.00	\$54.30
Website	\$240.00	\$0.00	\$240.00
Total Expenses	\$2,825.24	\$0.00	\$2,825.24
Total for all accounts	\$7,113.24	\$7,113.24	

MCC Budget as of 5/31/24

Type	County Code	Account Name	2024 Proposed	2024 YTD	Percent Used	Notes
Expenses	62301	Advertising	\$ 500.00	\$ 249.38	50	
Expenses	62620-4	Capital Improvements (Contingency)	\$ 6,000.00	\$ 1450.00	24	Bell Tower Roof
Expenses	62620-2	Capital Improvements (Electronic Marquee)	\$ 20,000.00	\$13655.99	68	Marquee Install - \$840
Expenses	62620-1	Capital Improvements (Old gym basement)	\$ 20,000.00	\$12121.78	61	
Expenses	50703	Temporary Services (Cleaning)	\$ 20,800.00	\$ 2000.00	10	
Expenses	62410	Electricity	\$ 4,500.00	\$ 2147.22	48	
Expenses	62563-2	Entertainment Expenses - Other	\$ 900.00	\$ 664.22	74	Broad retreat Christmas Party. Easter Party Donations
Expenses	62563-1	Entertainment Expenses - Concerts	\$ 6,100.00	\$ 1500.00	25	
Expenses	62430	Gas	\$ 3,500.00	\$ 724.00	21	
Expenses	65130	Gen Liability Ins	\$ 500.00	\$ 2406.00	481	General Liability - \$2001 Director's Insurance - \$406
Expenses	62302	Subscriptions / Legal	\$ 100.00	\$ 166.98	167	Lease to County Periodic Filing Report
Expenses	61190	Other Operation Supplies (Office Supplies)	\$ 1,000.00	\$ 68.72	7	
Expenses	61290	Other Maint Supplies	\$ 2,500.00	\$ 508.21	20	
Expenses	62621	R&M Service Contracts (Repair & Building Maintenance)	\$ 600.00	\$ 700.00	117	Gutter repair - \$450 Pro Rooter - \$250
Expenses	62425	Sewer	\$ 450.00	\$ 164.00	36	
Expenses	61015	Small Equipment	\$ 500.00	\$ 689.47	138	\$499.99 , \$189.48 Vacum
Expenses	62890-1	Other Purchased Service. (Repair & Maintenance) * Snow Removal	\$ 5,000.00	\$ 400.00	8	
Expenses	62440	Trash Removal	\$ 1,500.00	\$ 619.00	41	
Expenses	62420	Water	\$ 1,500.00	\$ 236.00	16	
Expenses	62011	Postage	\$ 250.00	\$ 0.00	0	
Expenses	62310	Signage	\$ 1,000.00	\$ 129.38	13	Sandwich board - \$129.38
Expenses	62516	Administrative Indirect Charges	\$ 250.00	\$ 0.00	0	
Expenses	62620-3	Capital Improvements (Keyless Entry)	\$ 1,000.00	\$ 0.00	0	
Expenses	62890-2	Other Purchased Service. (Repair & Maintenance) * Lawn Service & Grounds Maintenance	\$ 700.00	\$ 0.00	0	
Expenses	62890-3	Other Purchased Service. (Repair & Maintenance) * Outdoor Cleaning	\$ 2,300.00	\$ 0.00	0	
Expenses	62890-4	Other Purchased Service. (Repair & Maintenance) * Pest Control	\$ 1,000.00	\$ 0.00	0	
Expenses	62890-5	Other Purchased Service. (Repair & Maintenance) * Website Redesign	\$ 1,900.00	\$ 0.00	0	
Expenses	62890-6	Other Purchased Service. (Repair & Maintenance) * Contingency	\$ 3,100.00	\$ 700.00	23	
Expenses	70901	Tax Rebates	\$ 100.00	\$ 0.00	0	
Expenses		Total	\$107,550.00	\$41300.35	38	