

## Mesa Community Club Board Meeting August 1, 2023

**Board Members in Attendance:** Rachel Price, Kim Boyack, Signa Fox, Donna Page, & Dustin Bryson

**Guests in Attendance:** Trevor Long, Laura Mendel & Loretta Kachin

**18:05 Laura Mendel:** Rachel introduces Laura, who is Natalie Ames' daughter, to the Board. Laura talked about moving back to the area earlier this year and has extensive experience as an event planner. While helping her mom in real estate, she is also working on opening a pet retreat in the near future. Laura noticed our building not being used that often and has ideas for various events in the future. Signa explained how volunteering and hosting events takes place. Donna will meet with Laura to talk about the next steps in volunteering and hosting events. Rachel talked about our upcoming annual meeting next month.

**18:12 Yoga:** Donna will talk with Demi to see if there is a need to hold her spot for yoga, as there are others interested in teaching yoga at the community center.

**18:15 Minutes:** Donna made a motion to approve the minutes from 11 July 2023, and Kim seconded the motion. There was no opposition.

**18:16 Treasurer's Report:** Signa presented the MCC Account Activity as of 1 August 2023 (showing May/June activity). The balance of our petty cash is \$100.00. Signa wrote checks to Moors & McCumber for \$1,500.00, to Lorie for \$898.127 for survey expenses, \$1,400.00 to Fourth St. Music (High Country Hustle), and \$50.00 to Clay Engstrum for a deposit refund. Signa received \$1,475.00 from April Nichols, \$500.00 for the D. Green Memorial, \$6,912.34 for PID reimbursement (paint for pickleball, floors, 2 tables, mop heads, etc.). We are currently holding \$250.00 from D. Greene, \$200.00 from D. York, \$875.00 from April Nichols, and \$1,000.00 from K. Dennis in deposits. Grand Valley Power was \$229.18, and we received a credit from Black Hills Energy for \$226.17 and a bill of \$45.82. Mesa Water was \$219.05. Republic Services was \$110.77. We currently have \$14,770.80 in our checking account, and \$5,386.43 in our savings account. We actually have \$12,445.80 in our checking account minus the deposits we are holding.

Signa noted the jumps in our water bill. Republic Services are on a monthly rate with \$10.07 being a fuel recovery fee. Someone else will be taking over the open gym this fall, hence the refund of \$50.00 to Clay. \$100.00 was subtracted from Cindy York's deposit, as the kitchen had been used during their rental. Signa will turn in our Secura insurance to Spencer or Kathy with the County, as they are asking about it. Rachel was told the County's insurance already covers our facilities.

Kim made a motion to accept the MCC Club Activity as of 1 August, 2023 showing May/June Activity, and Donna seconded the motion. There was no opposition.

**18:25 Rental Report:** Rachel reported 4H being made aware of the Board's decision to include the expense of the extra trash pickup with their deposit of \$400.00 for this year's Color Sunday. Rachel also stipulated nothing was to be hung, and the tables are to be kept away from the walls due to the recent painting of the facilities. Ruth mailed the paperwork, is working with the health department, and agreed to pay for the extra trash removal. Setup is on 9/23 from 9:00 a.m., and 4H will be out by 20:00 on 9/24. Rachel will be covering the Color Sunday rental with Kim helping out. April Nichols has a private birthday party on August 12<sup>th</sup>, and Donna will be covering this rental for Rachel.

Loretta noted the upcoming library sponsored events: summer salad pot luck in the gazebo on August 2<sup>nd</sup>, salsa on August 16<sup>th</sup>, and pasta on September 13<sup>th</sup>. A memorial service for Morgan (Moe) Hightower will be on August 26, 2023 from 11:00-16:00, and the contact is D. Greene. The PV school new building proposal will be held on October 18<sup>th</sup> from 19:00-20:00. There is also a private wedding rental booked for June 28, 2024. The painting has been completed and an extra thanks needs to go to Karen R., Nancy W., Loretta, Clay, and Sherrie for helping move all the furniture, books, appliances, etc. The jams and jellies event was cancelled due to the lack of interest.

For July, Moors & McCumber had 140 attendees and 7 dogs, and High Country Hustle had 110 attendees with 10 dogs. The library raised approximately \$120.00 in donations from book sales (97) and reported 60 patrons (4 garden, 6 sign language, 2 weavers, 15 birdwatching, & 21 PV Historical Society presentation) with 43 books being checked out.

**18:34 Maintenance Report:** Rachel reported Chad having a friend to pull the tree posts. Kim suggested adding a ramp to the double doors already present on the building. Larry will be meeting with Chad on Friday to match the bell tower roof and bring the parking blocks. Rachel will ask Larry about the County paying for the roof repair on the bell tower. Donna suggested keeping a running list of items sent to the County which should include the date of the first request. Loretta reported the County replacing the gazebo light fixtures in the past and suggested we check with them about a new replacement. Loretta introduced Rachel to Will Gray and Robert with Fixture Studio to provide an estimate for the historic gym basement floor, and Robert suggested raising the floor to prevent cracking. They are licensed and bonded and can complete the floor in stages if need be. Fixture Studio estimates \$11,231.00 (\$1,225.00 for gravel, \$6,200.00 for concrete material & labor, \$1,470.00 for stair repair, \$2,336.00 for general labor) for the concrete work, \$6,125.00 for point walls, and \$920.00 for paint. Loretta also noted thick supports being added to the historic gym basement in the recent past, as they are not part of the original structure. A discussion ensued on completing the historic gym basement

floor versus purchasing a new marquee. Kim noted the basement walls need to be pointed before the season changes.

Chad's report showed the doggy poop bag dispenser has been tightened and repaired. Sundance has removed the wire cages from around the trees along Highway 65, but the t-posts still need to be removed. The bluebird nest box has been relocated from the garden area to the outdoor basketball/pickleball court. Chad met with Rick Clark to add double doors to the southwest corner of the main gym: doable, but expensive. Chad is still waiting to hear back from Larry for a bid on the bell tower roof. We're still waiting on parking blocks. The County still needs to look at and fix paneling on exterior south wall of main building. The gazebo roof panel is still missing screws.

**18:54 PV School New Building Project:** Trevor Long presented the proposed new PV school building project. Trevor was the principal, has now become the superintendent, and been here for 5 years. They have been given the opportunity of a grant to aid in fixing the increased deficiencies of PV school by building a new school. Trevor will pass out flyers and give a short presentation to the audience of our next Music in Mesa event. Trevor also asks to use the facility for a presentation to the community on this opportunity of obtaining the grant. Trevor noted the current school being 64 years-old with a shelf life of 50 years. The latest addition was in 2006 with the auditorium, which is going to stay.

**19:11 Marketing/Playbook:** Donna has received responses for the playbook and in the midst of putting it together. Donna asked for a sandwich board to aid in advertising our events to those heading down the hill from Powderhorn. Donna and Chad put together a gardening article. The next articles will address our upcoming annual meeting, the survey, and our upcoming holiday events. Donna is interested in addressing the exterior bathroom situation (our paying for the maintenance and supplies) with the County.

**19:17 Survey Committee:** Lori has the first draft of the survey report. 502 were sent out, and 106 were returned equating to a 19% return rate. The cost was \$1,252.00 and consisted of 104 volunteer hours. Lori will be meeting with Darcy this week to go over the report. A discussion ensued on when the results should be presented to the community. Lori will email the results to the Board in anticipation of going over the results in the near future.

**19:23 Sam's Club Membership:** Rachel and Kim now have business cards to make tax-free purchases for the MCC events. The cost is \$50.00/year. We will still need to present our tax-free form when making purchases at Sam's. Loretta suggested checking out Scan & Go.

**19:25 Marquee:** Kim clarified both bids in our minutes from last month. Kim asked Ashley how long the prices would be good for, and Kim was told, "For a while." The estimates did not include installation. Ashley will be touching base at the end of September to

learn how we wish to proceed. Lori noted the survey results showing the #1 way people learn of our events is from the marquee.

**19:30 Rental Committee:** Rachel presented an updated Rental Rates chart with the goal of increasing our revenue and including cleaning fees. A discussion ensued on how to include cleaning fees to the current rentals. A discussion ensued on HopeWest and 4H being the only nonprofit entities which take advantage of our rates. It was noted 4H hasn't volunteered any hours of cleaning or made any donation in years in exchange for the use of our facilities.

Signa made a motion to add a cleaning fee for rentals and nonprofits immediately, and Donna seconded the motion. There was no opposition.

Signa made a motion to increase the fee for classes (e.g. yoga, art, etc.) from \$1.00/person per class to \$2.00/person per class, and Donna seconded the motion. There was no opposition.

It was decided to increase the garden participants' fee to \$2.00 for next year.

**20:02 Nicole's Hours:** We are cutting Nicole's hours to 20 per week. Rachel discussed the expense of Nicole's taking care of the outdoor restrooms with Spencer, and he suggested locking them. A discussion ensued on Nicole's taking care of the snow removal many times during last season's snowfall compared to once a day with past contractors. Rachel clarified Nicole has been averaging 15 hours/week for cleaning, while extra hours have been given for yard work and exterior bathroom cleaning. The discussion also addressed cutting the occasions of weed removal, cleaning of the exterior restrooms during the summer to every other day, etc. Loretta noted the exterior restrooms need to be cleaned and poop patrol being completed before each concert. Rachel will look for someone else to volunteer for snow removal for the upcoming season. Donna reminded everyone of the Music in Mesa events being a big draw of the community.

**20:12 Annual Meeting:** Everyone is encouraged to send Rachel their materials to be included in the PPP at the annual meeting.

**20:17 Halloween:** Trevor offered volunteers from the school for this year's event. It was decided our event will be on October 28<sup>th</sup> and include a pot luck. The hours will be from 17:00-19:00, and Dustin will chair it again this year.

**20:21 Budget:** Rachel spoke with Spencer, and he is wanting our projected expenses for 2024, and the base is going to be our current budget. Spencer confirmed that money can be moved around if we find certain line items will be more or less than our projected numbers. A discussion ensued on our use of an exterminator, as Spencer says we don't have a service contract for one. Spencer is requesting our proposed budget by the end of

August, as it will be locked down on September 22<sup>nd</sup>. Signa noted she has never been reached out to by the County to go over the budget. Rachel and Lori agree to look over our proposed budget. Signa suggested Spencer should come up and address the Board's questions, as Jean Davis used to do, once a year.

**20:33 Adjourn:** Signa made a motion to adjourn, and Kim seconded the motion. There was no opposition.